

# Weedon Parish Council Summons to Meeting

Tuesday 16 May 2023 7.30 pm

To members of Weedon Parish Council, you are hereby summoned to the Annual Parish Council Meeting of the Weedon Parish Council on 16 May 2023 at 7.30 pm, to be held in The Old Schoolroom Weedon for the purpose of transacting the following business.

Issue date –Wednesday 10 May 2023

*Ruth Millard*

Clerk to the Parish Council

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## 31/23 Nomination and Acceptance of Office of Chair and Vice Chair

## 32/23 Apologies and Members' Interests To receive and accept any apologies for absence.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.

## 33/23 Open Forum For members of the Public to raise any issues.

## 34/23 Approval of Minutes

To agree the minutes from the General Meeting 3 May 2023.

## 35/23 Review of Council's Statutory and Governance Documents for 2023/24

- a. Standing Orders b. Financial Regulations c. Code of Conduct d. Complaints Procedure e. Privacy Policy and Notice
- f. Equality & Diversity Policy g. Risk Assessments h. GDPR Data Audit & Retention of Documents Policy
- i. Press & Media j. Procedure for requests made under the Freedom of Information & Data Protection Act

## 36/23 Appoint representatives eg. Buckinghamshire Council Community Board Wing & Ivinghoe

## 37/23 Review inventory of assets and Confirmation of insurance cover

## 38/23 Review of the Council's subscriptions to other bodies eg. NALC & BMKALC, SLCC

## 39/23 Determine time and place of ordinary meetings for the next year

To agree time and place of ordinary meetings of full Council up to the next Annual Meeting.

## 40/23 Annual Governance and Accountability Return 2022/23 To agree to consider and sign off in June.

## 41/23 Planning

To update on process for Parish Council control of gap land at Os 7009 Aston Abbotts Road

## 42/23 Finance and Accounts

- a. Payments b. Accounts. To agree statement of accounts and bank reconciliation for end March 2023.
- c. Clerk Salary Review. To set a date for annual Clerk Appraisal.

## 43/23 Environment

- a. Footpaths, Footways and Highways, including
    - i. Speed Control. MVAS, SpeedWatch. Update.
    - ii. Footpaths inc gates, signs. Update.
    - iii. Dog bins. Update.
    - iv. Bucks Highways. Update.
    - v. Devolved services. To approve sign cleaning.
    - vi. Best Kept Village. Update.
  - b. Street lighting
  - c. Park and Play Area
    - i. Inspections
    - ii. Horticultural
  - d. Pond, Grass, Hedges and Verges
- To include wildflower verges, village tidiness/litter, overhanging hedges/trees, horticultural works, WWG board
- e. Management of Weedon Graveyard
    - i. Horticultural
    - ii. Applications for burials, memorials and EROBs.
    - iii. Graveyard works proposals. Review quote and discuss project scope.
  - f. New capital projects To agree any further projects for 23/24.

## 44/23 Correspondence and Communications

- a. Annual PC newsletter. To discuss production.
- b. Website.
- c. Community Board. Update.

## 45/23 Date of next meeting. To agree date of next meeting (June) to sign off gov and accountability return.

## 42/23 Finance and Accounts

### March 2023 Balances

Business Account	31 March 2023	17,317.96
Treasurers Account	31 March 2023	1,000.00

### March 2023 Income

Business Account ....3205	6 March 2023 - Interest	<b>10.40</b>
Treasurers Account ....7936	6 March 2023 – J Grifina tree donation	<b>300.00</b>
	17 March 2023 – Chapman Rent	<b>46.32</b>

### Direct Debits March 2023

<b>SSE, invoices 02.03.2023-01.04.2023 Acc. for March</b>	<b>LGA 1972, Sched. 14 para</b>	<b>DD</b>	<b>43.10</b>
<b>ICO Z3498127</b>		<b>DD</b>	<b>35.00</b>

### April 2023 Balances

Business Account	30 April 2023	23,998.10
Treasurers Account	30 April 2023	1,000.00

### April 2023 Income

Business Account ....3205	11 April 2023 - Interest	<b>11.83</b>
Treasurers Account ....7936	Bucks Cncl – 50% Precept	<b>7,017.00</b>

### Direct Debits March 2023

<b>SSE, invoices 02.04.2023-01.05.2023 Acc. for April</b>	<b>LGA 1972, Sched. 14 para</b>	<b>DD</b>	<b>49.62</b>

### Invoices for online payments

<b>MAY 2023</b>			
<b>Buckland Landscapes, invoice 47901 re Apr 23</b>	<b>LG(Misc Prov)A 1976, s19 &amp; LGA 1972, s214</b>	<b>BP 397</b>	<b>402.50</b>